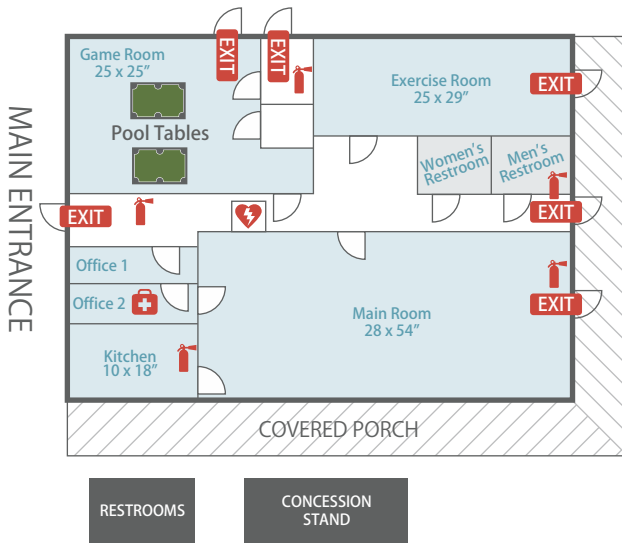


FLOOR MAP



FORT BENJAMIN PARK and RECREATION CENTER



- BIRTHDAY PARTIES
- BABY SHOWERS
- FAMILY REUNIONS
- BUSINESS MEETINGS
- HOLIDAY PARTIES
- EMPLOYEE TRAININGS
- CLUB MEETINGS

PARK MAP



Amenities

- 6 Tennis courts
- Soccer fields
- Baseball field
- Softball field
- Shuffleboard court
- Horseshoe pits
- Gazebo
- 1 mile walking trail with fitness stations
- 9 Hole disc golf course
- Basketball court
- Concession stand



Fort Benjamin Recreation Center

100 McQueen Ave • Newport, NC 28570







(252) 222-5858
ccpr.recdesk.com

100 McQueen Ave
NEWPORT, NC
(252) 222-5858

Pre-Event Planning

Call the Fort Benjamin Recreation Center Office at (252) 222-5858.

A staff member will discuss your upcoming event needs, policies and availability.

SPACE	 Cost per Hour	 Hours Available	 Number of People Allowed	 Catering Fee	 Tables and Chairs Included	 Food and Drink Allowed
Main Room	\$15 Non Profit \$40 County Resident \$60 Non County Resident	Mon-Fri: 8am to 8pm Saturday: 9am to 4pm Sunday: Closed	132 chairs only (80 seated)	10% of catering fee added to facility reservation	YES	YES
Kitchen	\$ 5 Non Profit \$10 County Resident \$20 Non County Resident	Mon-Fri: 8am to 8pm Saturday: 9am to 4pm Sunday: Closed	N/A	10% of catering fee added to facility reservation	N/A	YES
Game Room	\$15 Non Profit \$15 County Resident \$30 Non County Resident	Mon-Fri: 8am to 8pm Saturday: 9am to 4pm Sunday: Closed	30	N/A	YES	NO
Exercise Room	\$15 Non Profit \$15 County Resident \$30 Non County Resident	Mon-Fri: 8am to 8pm Saturday: 9am to 4pm Sunday: Closed	40	N/A	YES	NO
Entire Building	\$50 Non Profit \$80 County Resident \$140 Non County Resident	Mon-Fri: 8am to 8pm Saturday: 9am to 4pm Sunday: Closed	200	10% of catering fee added to facility reservation	YES	In designated areas
Band Shell	\$20 Non Profit \$50 County Resident \$100 Non County Resident	Dawn until Dusk	Unlimited	10% of catering fee added to facility reservation	Bleachers available upon request	YES
Playground Picnic Shelter	No Charge	Dawn until Dusk	Unlimited	N/A	Picnic tables included	YES
Building Picnic Shelter	No Charge	Dawn until Dusk	Unlimited	N/A	Picnic tables included	YES

Available Equipment

Tables: 6ft rectangular, 5ft and 4ft round

Chairs: 90+ folding chairs

Audio/Visual: Podium, Projector, Sound Equipment
\$10 - \$150 based on type needed

Sports Equipment (free): Tennis rackets, basketballs, soccer balls, footballs, disc golf, shuffleboard, bocce ball, horseshoes, etc.

Fort Benjamin Facility Guidelines

- Fort Benjamin Staff will gladly setup and break down tables and chairs reserved for events.
- Customers are welcome to decorate the facility for events while adhering to guidelines.
- Complimentary Wi-Fi is available inside the facility.
- Food and beverages are permitted in designated areas.
- Alcohol and tobacco (including e-cigarettes) are not permitted on premises.
- A deposit is required to reserve the facility.

For a complete list of policies, please refer to Fort Benjamin Recreation Center Policies and Procedures on the website.